

**Connecticut General Assembly
JOB OPPORTUNITY
Director Office of Legislative Research**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public

Location: Hartford

Hours: Full-Time

Salary: Starting salary \$134,745

Closing Date: February 5, 2014

General Knowledge:

The Connecticut General Assembly is seeking candidates for the position of Director of the Office of Legislative Research. Excellent State of Connecticut fringe benefits package available. The successful candidate will lead a nonpartisan, professional staff of approximately 25 that provides support to legislative committees and research services to individual legislators.

Preferred Skills and Ability:

Must have superior knowledge of research principles and a demonstrated commitment to the highest quality of professional research and writing standards and techniques. Must possess excellent management, leadership, interpersonal, communication, presentation, analytical and problem solving skills.

General Experience:

Ability to function in a fast paced environment. Must have proven administrative and supervisory experience. Must have a commitment to customer service and teamwork. Knowledge of state government and legislative operations preferred.

Special Experience:

Requires an advanced degree plus 10 years of relevant experience.

Application Instructions:

Please send a cover letter and resume indicating salary history by February 5, 2014 to: OLR Director Search Committee, Office of Legislative Management, Room 5100, Legislative Office Building, Hartford, CT 06106 or reply online at CGAEmployment@cga.ct.gov

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.